

**IN THE NAME OF ALLAH (THE CREATOR AND SUSTAINER OF ALL
CREATION), MOST GRACIOUS, MOST MERCIFUL**

”وَكَذَلِكَ جَعَلْنَاكُمْ أُمَّةً وَسَطًا لِتَكُونُوا شُهَدَاءَ عَلَى النَّاسِ وَيَكُونَ الرَّسُولُ عَلَيْكُمْ شَهِيدًا“ (البقرة ١٤٣)

“AND THUS WE HAVE MADE YOU A JUSTLY BALANCED NATION THAT YOU WILL BE
WITNESSES OVER THE PEOPLE AND THE MESSENGER WILL BE A WITNESS OVER YOU”

(2:143)



**BYLAWS
OF THE ISLAMIC COMMUNITY CENTER OF
ILLINOIS (ICCI)**

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PREAMBLE

We, the Muslims of Greater Chicagoland Area, in order to uphold, preserve, and share the principles and practices of the religion of Islam in accordance with the Qur'an (the central religious text of Islam), the Sunnah (the words, actions, and teachings of the prophet Muhammad peace and blessings be upon him), and the accepted tenants of Islam, do hereby establish this Organization, which shall be called the Islamic Community Center of Illinois, hereinafter referred to as ICCI, and these bylaws shall serve as the governing body (constitution) of the ICCI.

ARTICLE I – NAME, NATURE AND MISSION

1.1 NAME

The organization shall be known as the ISLAMIC COMMUNITY CENTER OF ILLINOIS, hereinafter referred to as ICCI.

1.2 NATURE

The ICCI shall be a religious, charitable, educational, social, cultural, non-political, not-for-profit organization under applicable Federal and State laws, particularly section 501(C)(3) of the Internal Revenue Code.

1.3 MISSION

The Mission of the ICCI is to promote a comprehensive Islamic way of life based on the Holy Quran and the Sunnah to Muslims and non-Muslims, and to support building a healthy, safe and united community in the Greater Chicagoland Area.

ARTICLE II – PURPOSE

The purposes of the ICCI are: to carry on religious, charitable and educational activities in conformity with the religion of Islam; to do each and everything necessary, suitable or proper in pursuance of its mission and for the accomplishment of its objectives, including, but not limiting the generality of the foregoing; to conduct religious services and prayers, to teach, lecture and disseminate the faith among Muslims and non-Muslims; to establish Masajid, libraries, Islamic centers, educational institutions and permanent meeting places; to accept donations, grants, collect specific or general contributions for the attainment of any of these objectives; to promote a better understanding of Islam by the establishment of centers, libraries, distribution of religious material, speeches, lectures and teachings; to represent Islam among other faiths, creeds and religions; to open bank accounts, borrow or lend money; to buy, sell, lease, rent, mortgage and trade in property, both real and personal; to do anything which should appear conducive to or expedient for the enhancement and benefit of the ICCI, at any time.

The ICCI shall strive to procure in its affairs and activities, the participation, association and representation of Muslims of all linguistic, social and ethnic backgrounds.

The ICCI also has such powers as are currently in effect or may hereafter be granted by the General-Not-For-Profit Corporation Act of the State of Illinois.

ARTICLE III – DEFINITION OF MUSLIM AND CONFORMITY TO ISLAMIC RULES AND PRINCIPLES

3.1 MUSLIM

For the purpose of these Bylaws, a Muslim is a person who self-identifies as Muslim.

3.2 CONFORMITY TO ISLAMIC RULES AND PRINCIPALES

All acts of the ICCI shall conform to the ISLAMIC RULES AND PRINCIPALES, the basic sources of which are the QUR'AN and the SUNNAH. In case of a difference of opinion, the ICCI shall obtain the opinion of renowned and recognized scholars before giving a ruling on the matter.

ARTICLE IV – OFFICES

The ICCI shall have and continuously maintain a registered office in the state of Illinois, which may or may not be identical to a principal office of ICCI, which shall also be located in Illinois.

ARTICLE V – MEMBERS

5.1 CATEGORIES OF MEMBERS AND ELIGIBILITY

The ICCI shall have the following two (2) categories of members. Members in any of the categories shall be at minimum eighteen (18) years of age. The eligibility requirements for such categories shall be as follows:

- 5.1.1 Regular Members: Any practicing Muslims, who are in full agreement with the aims and objectives of the ICCI, and pay their membership dues consistently as defined in Article 5.5 of these Bylaws, shall be eligible to become regular members..
- 5.1.2 Associate Members: Any person who accepts the aims and objectives of the ICCI shall be eligible to become an Associate Member.

5.2 ADMISSION TO MEMBERSHIP

- 5.2.1 All categories of members shall be admitted to membership by approval of the Membership Committee.

- 5.2.2 Rejection of membership by the Membership Committee may be reversed by a two-third majority vote of the Board of Directors after an appropriate hearing.

5.3 MEMBERS - RIGHTS, VOTING AND PRIVILEGES

- 5.3.1 The word "member" shall not be deemed to hold any ownership in ICCI.
- 5.3.2 Only Regular Members shall be entitled to vote on matters submitted to the General Assembly, provided they meet the requirements defined in Article 5.5.
- 5.3.3 Only Regular Members shall have voting rights, provided they meet the requirements defined in Article 5.5.

5.4 TERM OF MEMBERSHIP

The annual membership term shall begin and end with the calendar year (i.e., January 1 through December 31), unless otherwise amended.

5.5 ANNUAL MEMBERSHIP DUES

- 5.5.1 The membership dues shall be decided, and may be changed from time to time, by the Board of Directors.
- 5.5.2 Any changes in membership dues shall not be effective until the following calendar year.
- 5.5.3 For new members, annual membership dues are due on the membership application date. For existing members, renewal membership fees are due at least 24 hours prior to election day.
- 5.5.4 In order to retain voting rights, a Member shall be:
 - 5.5.4.1 A Regular Member with paid membership dues for at least two consecutive years, and has been a member for at least six (6) months prior to election day.
 - 5.5.4.2 Pay membership dues in full prior to election day, as defined in Cl. 5.5.3.
- 5.5.5 Failure to renew the membership within 24 months of the end of the Term of Membership, as defined in Article 5.4, results in automatic termination of the membership.

5.6 TERMINATION OF MEMBERSHIP

Termination of membership shall occur by one of the following:

- 5.6.1 A two-thirds majority vote in the Board of Directors after an appropriate hearing,
- 5.6.2 Failure to meet the requirements defined in Article 5.5, Annual Membership Dues

5.7 REINSTATEMENT

- 5.7.1 A former member, whose membership was terminated per Article 5.5, must submit a New Membership Application to be considered for reinstatement.
- 5.7.2 Upon submission of a New Membership Application, a former member whose membership was terminated may be reinstated by a simple majority vote of the Board, upon such terms as may be deemed appropriate.
- 5.7.3 Reinstated members after interruption in membership per Article 5.6, shall be admitted as associate members for a period of 12 months.

5.8 RESIGNATION

Any member may resign by filing his/her intention to do so in writing with the Secretary. However such a resignation shall not relieve the member of his/her obligation to pay any assessments or other charges accrued and unpaid.

5.9 TRANSFER OF MEMBERSHIP

Membership in the ICCI is not transferable or assignable.

ARTICLE VI – THE GENERAL ASSEMBLY

6.1 The General Assembly shall consist of Regular members having voting rights as defined in Article V.

6.2 The General Assembly shall be the highest authority of the ICCI.

6.3 ANNUAL GENERAL ASSEMBLY MEETING:

The Annual General Assembly meeting shall be held in the month of January each year, for the purpose of:

- a) Acting on the President's Annual Report,
- b) Review and Approval of the Annual Financial Report, and
- c) The transaction of such other businesses as may properly come before the meeting.

6.4 SPECIAL MEETING:

A special meeting of the General Assembly may be called by the President or on the written petition of a simple majority of the Board members. Special meetings may also be called upon a written petition submitted to the Secretary, signed by twenty five percent (25%) of the voting members. The Secretary is required to send notice for the requested meeting within fifteen (15) days of receipt of a valid petition and is required to mail the notice with agenda not less than ten (10) days prior to the meeting date.

6.5 NOTICE OF MEETINGS

Written or printed notice stating the place, day and hour of any meeting of the members shall be delivered to each member either personally, by mail, by email or by phone, not less than ten (10) days prior to the date of such a meeting, by or at the direction of the President, the Secretary, or the Board members calling the meeting. The purpose and agenda of the meeting shall be stated in the notice. If mailed, the notice of a meeting shall be deemed delivered when deposited in the United States mail addressed to the member at his/her address as it appears on the records of the ICCI, with postage thereon prepaid.

6.6 QUORUM

Except as provided in Section 6.4, the voting members holding (50 + 1) percent of the votes which may be cast at any meeting shall constitute a quorum at such meeting (including proxy votes). If a quorum is not present within 45 minutes of the scheduled time for a meeting, a simple majority of members present shall adjourn the meeting from time to time, to at least 7 days from the originally scheduled time. If the meeting is adjourned for another day, the adjourned meeting shall require no quorum provided that all requirements for calling a meeting of members have been met.

6.7 PROXY AND METHOD OF VOTING

- 6.7.1 At any meeting of members, a voting member may vote in person or by proxy executed in writing by the member.
- 6.7.2 No member shall vote on behalf of more than one member by proxy in addition to his/her own vote.
- 6.7.3 Voting by proxy shall be limited to immediate family members only (spouse, children, parents and siblings).
- 6.7.4 Unless specified otherwise in these Bylaws, voting in the General Assembly, Board of Directors and Executive Committee shall be based on one person, one vote and by simple majority.

ARTICLE VII – THE BOARD OF DIRECTORS

7.1 GENERAL POWERS AND RESPONSIBILITIES.

7.1.1 GENERAL

- 7.1.1.1 Subject to the provisions of these Bylaws, the affairs of the ICCI shall be managed by its Board of Directors, which will be responsible to the General Assembly.
- 7.1.1.2 The Board of Directors shall also be the trustee of the ICCI and will hold the property of the ICCI in trust.
- 7.1.1.3 Investment of any funds, including endowment funds for real estate investments, not exceeding \$150,000 (One Hundred and Fifty Thousand US Dollars), may be authorized by the Board with a two-thirds majority vote for such periods and with such guidelines as may be deemed appropriate by the Board.
- 7.1.1.4 If a two-third Board majority cannot be obtained for expenditures not exceeding \$150,000 (One Hundred and Fifty Thousand US Dollars), the Board may obtain the General Assembly's Approval in accordance with Cl. 7.1.3.
- 7.1.1.5 Investment of funds and/or major expenditures in excess of \$150,000 (One Hundred and Fifty Thousand US Dollars) requires the General Assembly's Approval in accordance with Cl. 7.1.3.
- 7.1.1.6 The Board may adopt resolutions containing policies or directives which shall be binding on all, including the President, subject to these Bylaws.
- 7.1.1.7 The Board can override a decision of the President with a two-thirds majority vote.

7.1.2 RESPONSIBILITIES

Responsibilities of the Board shall include:

- a) Safeguarding the ideological integrity of the ICCI;
- b) Providing policy guidelines for the programs and activities;
- c) Approving budget of expenses;
- d) Long-term planning;
- e) Ensuring permanency and continuity in operations and programs;
- f) Providing financial stability to the ICCI; and
- g) Performing all such acts that may be necessary for the achievement of the overall objectives of the ICCI.

- 7.1.3 The Board shall have the actual care of the properties, but shall have no powers to sell, exchange, mortgage, pledge, transfer or dispose of in any other manner any property of the ICCI without specific vote of the General Assembly authorizing such action

7.1.4 OBTAINING GENERAL ASSEMBLY APPROVAL

Any matter upon which the Board of Directors was unable to reach an agreement may be presented before the General Assembly if twenty five percent (25%) of the voting members sign a petition to that effect.

7.2 STRUCTURE

7.2.1 The Board of Directors shall consist of not more than sixteen (16) members, and shall include at least one youth representative and one female representative, and it comprises of:

- a) Twelve (12) elected members,
- b) The President,
- c) Two (2) appointed members, also known as Directors-at-Large,
- d) The Principal Imam of the ICCI as the designated non-voting Muslim Scholar.

7.2.2 The Board of Directors shall have the authority to appoint Board members to fill vacancies. Appointed Board members, also known as Directors-at-Large, shall serve for a renewable One (1) year term or for the remaining period of a vacancy.

7.2.3 Six (6) Directors are to be elected annually.

7.3 QUALIFICATIONS OF A DIRECTOR

7.3.1 Qualifications of a director shall include:

- a) Sound Islamic beliefs and practices
- b) Voting membership of ICCI for at least two consecutive years prior to election
- c) Good standing with the Muslim Community and familiarity with organizational work.

7.3.2 Each elected Director shall hold office for a term of two (2) years.

7.3.3 Directors-at-Large shall be persons with qualifications specified in Clause 7.3.1, except 7.3.1 (b), and shall serve for a renewable one (1) year term.

7.3.4 A person who has served as a Director for Two Terms consecutively will not be eligible for election as a Director in the following year.

7.3.5 Acceptance of nomination as a Director or Director-at-Large shall carry an understanding that the member agrees to accept any responsibility the Board deems appropriate to assign.

7.4 REGULAR MEETINGS

7.4.1 The Board shall hold a regular meeting no later than Two Weeks after the election day to:

- a) Review and approve the budget and outline of programs for the current fiscal year,
- b) Approve the Executive Committee,
- c) Appoint standing committees, and
- d) Conduct other necessary business.

- 7.4.2 A Board meeting shall be held no later than May 31 to approve the budget and outline of programs for the following fiscal year.
- 7.4.3 The Board shall meet at least on a quarterly basis and when called upon by the President or by at least one-third of the Board members.
- 7.4.4 All committee chairpersons shall be invited to the budget meeting(s) to present their programs. The committee chairperson shall not vote at a Board meeting, except as provided in Section 7.1.3.

7.5 SPECIAL MEETINGS

Special meetings of the Board may be called by or at the request of the President or one third (1/3) of the Board members.

7.6 NOTICE

Rules indicated in Cl. 6.5 may be followed when providing a notice for a board meeting, unless the board approves otherwise.

7.7 INFORMAL ACTION BY BOARD MEMBERS

The authority of the Board of Directors may be exercised without a meeting if a consent, setting forth the action taken, is signed by all of the Directors entitled to vote. Consent can be granted/collected via any form of communication.

7.8 QUORUM

A simple majority of the Board of Directors shall constitute a quorum for the transaction of business at any meeting of the Board.

7.9 MANNER OF ACTING

- 7.9.1 The act of a majority of the Board members present at a meeting at which a quorum is present shall be the act of the Board of Directors, except where otherwise provided by law or by these Bylaws.
- 7.9.2 A Board member who has a vested interest in another organization/business, being an official of such organization/business may participate in the discussion regarding any matter related to that organization / business. However, such a Board member shall abstain from voting on that matter.
- 7.9.3 All Board Meetings are open to the General Assembly unless it is announced one week in advance to be a closed meeting. Only one third (1/3) of the Board meetings are permitted to be closed meetings in a calendar year.

7.10 VACANCIES

Any vacancy occurring in the Board of Directors shall be filled by the Board of Directors. A Director elected to fill a vacancy is considered a Director-at-Large and shall serve until the end of the calendar year, or until his successor is elected in the next elections and assumes charge.

7.11 COMPENSATION

Board members shall not receive any compensation, monetary or materially, for their services as Board members.

7.12 REMOVAL

If a Board member (except President) misses two (2) consecutive meetings without an excuse, the Secretary shall notify him/her along with the notice of the next Board meeting that the Board will consider his/her removal from the roster and elect his/her replacement in the forthcoming meeting. Unless the member either attends the meeting or provides a written explanation satisfactory to the Board, the Board shall remove the member and elect his/her replacement.

ARTICLE VIII – OFFICERS AND EXECUTIVE COMMITTEE

8.1 OFFICERS

The Officers of the ICCI shall be:

- a) President,
- b) Vice-President,
- c) Secretary, and
- d) Treasurer.

Any such other officers may be appointed in accordance with the provisions of this Article. The Board may designate such other Officers, including additional Vice Presidents, one or more Assistant Treasurers or Assistant Secretaries, as it may deem desirable such Officers to have authority, and to perform duties prescribed from time to time by the Board. If there are more than one Vice Presidents, they shall be designated as First VP, Second VP, etc. and shall have that order of succession to act as President as provided herein. Any two or more offices may be held by the same person, except the offices of President, Treasurer and Secretary.

8.2 PRESIDENT

The President shall be the chief executive officer of the ICCI and shall be:

- a) Responsible to the General Assembly.
- b) In general, the President shall conduct, supervise and control all of the business and affairs of the ICCI in accordance with the directives, policy guidelines and programs provided by the Board of Directors. If the President has reservations about a Board directive, he/she may call a follow up

meeting within two (2) weeks for reconsideration of the matter. If the Board does not change its decision, it shall be binding on the President.

- c) The President shall, except as provided in these Bylaws, preside at all meetings of the members, the Board of Directors and the Executive Committee.
- d) The President may sign, with the Secretary or any other proper Officer of the ICCI authorized by the Board of Directors, any deeds, mortgages, bonds, contracts, or other instruments which the Board of Directors have authorized to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the Board of Directors or by these Bylaws or by statute to some other Officer or agent of the ICCI, and in general, shall perform all duties incidental to the office of President.
- e) The President shall conduct all business in accordance with the Islamic principle of "SHOORA" (Consultation).
- f) With the help of relevant councils and committees the President shall prepare the outline of ensuing year's programs and budget for approval by the Board of Directors.
- g) The President shall have freedom to authorize expenditures within the approved budget limits. If necessary, he shall obtain the Board's approval on a supplementary budget.
- h) The President shall see that the annual financial report is prepared by the Treasurer, reviewed by a certified accountant, and presented to the Annual General Assembly Meeting.
- i) The President and the Board shall particularly strive for the achievement of Da'wah objectives stated in preamble of these Bylaws making this the guiding principle of all ICCI activities.

8.2.1 ELECTION, TENURE AND QUALIFICATIONS

The President shall be elected by the General Assembly for a two-year (2-year) term in a meeting held for the election of President and other Board members. The President may be elected for a maximum of Two (2) consecutive terms, after which they shall wait a full term prior to becoming eligible again for the position. A candidate for President shall be a voting member of the ICCI for at least Two (2) consecutive years prior to election, and shall have served in the ICCI as a Board member for at least one term. Additionally, a candidate for President shall meet the following qualifications :

- a) Sound Islamic beliefs and practices and good standing with the Muslim community.
- b) Overall excellence in piety, trustworthiness and integrity, understanding of the affairs of the ICCI, and organizational and administrative ability.

8.2.2 REMOVAL

The President may be removed from office for gross misconduct or deliberate violation of these Bylaws or, whenever the best interest of the ICCI warrants this. An affirmative vote by two-third of all the members of the Board may suspend any or all powers of the President until such time that a General Assembly Meeting is convened and acts on the matter within Thirty (30) days. A two-third vote of the General Assembly, where a quorum is present, shall be required to adopt a 'No Confidence Motion' to remove the President. A meeting of the Board or members, convened for the aforesaid purpose shall be chaired by a chairperson elected by the Board.

8.3 OTHER OFFICERS (VICE-PRESIDENT, SECRETARY, AND TREASURER)

8.3.1 APPOINTMENT AND TERM OF OFFICE

Soon after the elections, the President-elect shall consult with Directors (who will hold office in the following year) regarding his choice of Vice-President, Secretary and Treasurer, all of whom must be from Directors. The appointment of these Officers shall be done by the Board, on nomination by the President. In case of rejection by the Board, the President shall successively nominate other names until the Board approves one of them. The term of office shall expire on the day their successors are appointed in the new calendar year.

8.3.2 REMOVAL

Any Officer, except the President, may be removed by a two-third vote of the Board of Directors.

8.3.3 VICE-PRESIDENT(S)

The term "Vice President" is also applied to 1st, 2nd and 3rd Vice Presidents as provided in Section 8.1. In the absence of the President or in the event of his/her inability or refusal to act or, removal from office, the Vice-president shall perform the duties of the President, and when so acting, shall have all the powers of and be subject to all the restrictions upon the President. The Vice-President shall be subjected to the same qualification requirements for the President as specified in Cl. 8.2.1. If the Vice-President is also not available to perform the duties of President, the Board shall elect one of its members to act as President. In these situations, the person officiating as President shall continue to do so not beyond the end of January in the following year or after the Annual Meeting of members, whichever occurs first. The Vice President shall perform such other duties as from time to time may be assigned by the President or the Board of Directors.

8.3.4 SECRETARY

The Secretary shall record and keep the minutes of meetings of the members and the Board of Directors in permanent binders or in digital format provided for that purpose after having them signed by the Secretary and President; see that all notices are duly given in accordance with the provisions of these Bylaws or as required by law; be custodian of the Corporate records and of the Seal of the ICCI and see that the Seal of the ICCI is affixed to all documents, the execution of which on behalf of the ICCI under its seal is duly authorized in accordance with the provisions of these Bylaws; keep a register of the post office address of each member which shall be furnished to the Secretary by such member; and in general, perform all duties incidental to the office of Secretary and such other duties as from time to time may be assigned to him/her by the President or by the Board of Directors.

8.3.5 TREASURER

The Treasurer shall have charge and custody of and be responsible for all funds and securities of the ICCI; receive and give receipts for monies due and payable to the ICCI from any source whatsoever, and deposit all such monies in the name of the ICCI in such banks, trust companies or other depositories as shall be selected in accordance with the provisions of Article X of these Bylaws; and in general perform all the duties incidental to the office of Treasurer and such other duties as from time to time may be assigned to him/her by the President

or by the Board of Directors. He shall limit all expenses to the budget ceiling approved by the Board of Directors and inform the President if a supplementary budget approval is necessary. The Treasurer, with the help of the Budget Committee chairperson is required to monitor actual cash flow and limit it to the approved cash flow in two-month increments, at which time copies of the financial report shall be provided to chairpersons of councils and committees. The Treasurer shall make prompt payments after expense vouchers are signed by the concerned council / committee chairpersons. If required by the Board of Directors, the Treasurer shall give a bond for the faithful discharge of his/her duties in such sum and with such surety or sureties as the Board shall determine. He shall prepare the Annual Financial Report and have it audited or reviewed by a certified public accountant for presentation before the Annual Meeting of members after incorporating the Board's comments, if any. The outgoing Treasurer shall prepare and hand over the Income Tax Return for the ICCI to the incoming Treasurer.

8.4 EXECUTIVE COMMITTEE

The Executive Committee shall be responsible for carrying out the day to day affairs of the ICCI under the direction of the Board of Directors. It shall consist of not more than nine (9) ICCI members, and shall be nominated by the President, subject to the approval of the Board, for a term of one year. The Executive Committee shall include the President, the Vice-President, or if there are more than one Vice-President, then the First Vice-President, the Secretary and the Treasurer.

ARTICLE IX – BOARD OF EDUCATION

9.1 PURPOSE

The Board of Education is responsible for overseeing the ICCI Full Time School, and other matters related to education as the ICCI Board of Directors may deem fit. The Board of Education's responsibilities include:

- 9.1.1 Establish the educational principles, policies & curriculums for the Full time school.
- 9.1.2 Work closely with the Finance Committee to establish the Full Time School budget, and provide recommendations for tuition levels.
- 9.1.3 Seek and vet candidates for open Teacher and Teacher Assistant positions.
- 9.1.4 The Full Time School Budget and tuition levels shall be approved by the ICCI Board of Directors.
- 9.1.5 The Executive Committee of the ICCI shall have freedom to authorize the Board of Education expenditure decisions for the Full Time School so long they are within the approved budget limits. If necessary, the Executive Committee shall obtain the ICCI Board of Directors approval on a supplementary budget.

9.2 STRUCTURE

9.2.1 The Board of Education shall consist of nine (9) members:

- a) The ICCI President,
- b) The Board of Education Chairperson, who shall be nominated by the ICCI President and approved by the ICCI Board of Directors, and shall have an extensive background in the field

- of Education; preferably holding a Master's or Doctorate degree in the field of Education, combined with substantial relevant experience.
- c) A representative from the ICCI Board of Directors, nominated by the Board of Education Chairperson and approved by the ICCI Board of Directors
 - d) A teacher representative, chosen by the Full Time School teachers,
 - e) The Full Time School Principal,
 - f) Two (2) Full Time School student parents, chosen by the Full Time School students' parents, and
 - g) Two (2) Educational Advisers, nominated by the Board of Education Chairperson, and approved by the ICCI Board of Directors. An Educational Adviser shall possess the necessary professional background (experience and knowledge) to provide the Full Time School with financial, regulatory and managerial advise in the field of Education.

9.3 TERM

Each member of a Board of Education shall remain in office two (2) years, unless the Board of Education is terminated sooner, or unless such member is removed from the Board of Education or unless such member ceases to qualify as a member thereof. The same person shall not serve as chairperson of the Board of Education for more than two (2) consecutive terms.

9.4 RULES

The Board of Education may adopt rules and procedures, for its own governance not inconsistent with these Bylaws or with rules adopted by the ICCI Board of Directors.

ARTICLE X – COMMITTEES

10.1 STANDING COMMITTEES

The following standing committees and their chairpersons shall be approved annually by the Board of Directors, preferably in the first meeting of the Board, to carry on the functions described. The chairperson shall designate one of the members as co-chairperson after consulting the committee members. Except as provided otherwise in these Bylaws, each committee shall have at least 3 members. The Bylaws Committee shall have at least 5 members, with the chairperson being a member of the Board of Directors.

The chairperson, co-chairperson and members of Standing Committees shall be individuals who are Regular Members of the ICCI but need not be members of the Board of Directors.

10.1.1 BYLAWS COMMITTEE

Shall review and report its findings on all matters related to Bylaws and Rules referred to it by the Board or the President. It shall also make necessary recommendations for changes to Bylaws, when requested by the Board. The Bylaws Committee may be consulted by the Board of Directors, from time to time, on matters relating to the interpretation of the Bylaws.

10.1.2 ELECTION COMMITTEE

Shall conduct elections in accordance to the guidelines of the Board of Directors.
The Annual Elections shall be held no later than the month of January, either during the Annual General Assembly Meeting, or soon after.

10.1.3 FINANCE COMMITTEE

The Finance Committee shall be headed by the Treasurer, and is responsible for developing and reviewing fiscal procedures, fundraising plans, developing and reviewing the Annual Budget with staff and members of the Board of Directors. The Board of Directors shall approve the Annual Budget as stipulated in the Bylaws.

10.1.4 PLANNING AND BUILDING COMMITTEE

The Planning and Building Committee shall be responsible for the maintenance of the premises, ensuring the premises is in compliance with applicable building and occupancy codes, and make plans to improve and expand the facilities based on the needs of the ICCI. This committee shall consist of at least five members, two of whom shall be members of the Board of Directors.

10.2 FUNCTIONAL COMMITTEES

The President, the Executive Committee or the Board of Directors shall have the right to form, designate, reassign functions or dissolve any one or more of the FUNCTIONAL committees as deemed necessary for the functions and objectives of the ICCI.

10.3 TERM OF OFFICE

Each member of a committee shall remain in office until the end of January in the following year or the day of the annual meeting, whichever occurs first, unless the committee is terminated sooner, or unless such member is removed from such committee or unless such member ceases to qualify as a member thereof. The same person shall not serve as chairperson of a committee for more than Four consecutive terms.

10.4 RULES

Each committee may adopt rules, for its own government not inconsistent with these Bylaws or with rules adopted by the Board of Directors.

ARTICLE XI - CONTRACTS, CHECKS, DEPOSITS AND FUNDS

11.1 CONTRACTS

In addition to the officers authorized by these Bylaws, the Board of Directors may authorize any Officers, or Agents of the ICCI, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the ICCI; such authority may be general or confined to specific instances.

11.2 CHECKS, DRAFTS, etc.

All checks, drafts or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of the ICCI shall be signed by such Officer or Officers, Agent or Agents of the ICCI and in such manner as shall from time to time be determined by resolution of the Board of Directors. In the absence of a specific resolution of the Board, such instruments shall be signed by the Treasurer and the President or Vice-President of the ICCI.

11.3 INVESTMENTS

To the extent and manner provided in these Bylaws or in a resolution adopted by the General Assembly, the Board of Directors may invest funds of the ICCI in any real or personal property, lend money for its corporate purposes, and take and hold real and personal property as security for the payment of funds so invested or loaned.

11.4 DEPOSITS

All funds of the ICCI shall be deposited from time to time to the credit of the ICCI in such banks, trust companies or other depositories as the Board of Directors may select. The Board of Directors may designate this authority to a committee of Directors.

11.5 GIFTS

The Board of Directors may accept on behalf of the ICCI any contribution, gift, bequest or device for the general purposes or for any special purpose of the ICCI.

ARTICLE XII - BOOKS AND RECORDS

The ICCI shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of its members, Board of Directors and Committees having any of the authority of the Board of Directors, and shall keep at the registered or principal office, a record giving the names and addresses of the members entitled to vote. All books and records of the ICCI may be inspected by any voting member or his/her agent or attorney for any proper purpose at any reasonable time.

ARTICLE XIII – FISCAL YEAR

The fiscal year of the ICCI shall begin on the first day of January and end on the last day of December of the same year.

ARTICLE XIV – CORPORATE SEAL

The Board of Directors shall provide a Corporate Seal which shall be in the form of a circle and shall have inscribed thereon the name of the ICCI and the words "Corporate Seal, Illinois".

ARTICLE XV – WAIVER OF NOTICE

Whenever any notice is required to be given under the provisions of the General-Not-For-Profit Organization Act of Illinois or under the provisions of the Articles of Incorporation or the Bylaws of the ICCI, a waiver thereof, in writing, signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice. The attendance of a person at any meeting shall constitute a waiver of notice of such meeting, except where he attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened.

ARTICLE XVI – AFFILIATION

The matter of affiliation with other similar organizations shall be decided by a simple majority vote of the General Assembly.

ARTICLE XVII – DISSOLUTION

In the event of liquidation or dissolution of the ICCI, all assets are to be transferred to the North American Islamic Trust (NAIT), or in case of its nonexistence, to a tax-exempt Muslim organization, such organization to be determined by a majority of the members attending the first meeting called after dissolution proceedings are started, or if that is also not feasible, to any similar organization enjoying the same status and pursuing the same goals and purposes as per Article III of these Bylaws.

ARTICLE XVIII – AMENDMENTS

18.1 BYLAWS

The Bylaws may be altered, amended or repealed, and new Bylaws adopted in the following manner:

- a) The Board of Directors and Bylaws Committee Chairperson may approve any proposed amendment(s) in one of the joint meetings, or Members may propose amendments by submitting it to the Secretary in writing, signed by at least twenty five percent (25%) of the voting members.

The Board may review the proposals and make its recommendations not later than six (6) weeks from the submittal by voting members.

- b) The Secretary shall call a meeting of members in accordance with the requirements of these Bylaws, with the exception that a minimum of ten (10) days' notice shall be required. The Secretary shall also state in the notice, the availability of a copy of the proposed amendments, along with the Board's recommendations, to any member requesting such a copy.
- c) A proposed amendment shall be adopted upon receiving affirmative votes from a majority of the voting members represented in person or by proxy at such a meeting.

18.2 ARTICLES OF INORGANIZATION

The procedure described in Section 18.1 above for amendments to the Bylaws shall also be adopted for amendments to the Articles of Incorporation, with the exception that the proposed amendment shall be adopted upon receiving affirmative votes from at least two-thirds of the voting members represented in person or by proxy at such meeting.